



PHILIP RICE

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SUMMARY

Administrative professional with over ten years of experience in community nonprofit and educational spaces. Founded three new 501(c)(3) organizations since 2016, which are thriving today and continuing to generate value. Demonstrated successful long-term program design and management, marketing, communications, web design, public relations, and networking, in both rural and urban settings. A critical and strategic thinker, highly self-motivated and goal oriented. Proficient in best practices for nonprofits, having served on boards, committees, and panels at the local, regional, and state level. An engaged team player with a passion for action and progress, lifelong learning, personal excellence, and community prosperity.

RELEVANT EMPLOYMENT HISTORY

Administrative Director	Upper Peninsula Arts & Culture Alliance (Remote)	2024-present
	Management of internal and external communications, marketing, public relations, designing, maintaining and updating the website, planning and facilitating annual conference, in person and virtual meetings, developing and implementing funding strategies including donor development, grant writing, and business sponsorships.	
Program Director	Mackinac Arts Council (Mackinac Island)	2016-2023
	Management of all programs and events. All design and management of marketing, website, public relations, graphic design. Hiring of artists, K-12 art & music, music festivals, concert series, exhibits, movies, community theatre, art workshops, writing programs, lectures, special events, and development of new projects.	
Coordinator	The Writing Center at Michigan State University (East Lansing)	2014-2016
	Community outreach, public relations, publishing promotional & archival materials, annual reporting, surveys of client satisfaction, grant writing, managing payroll, facilitating workshops, consulting, serving on committees.	
Area Assistant	Michigan State University College of Music (East Lansing)	2013-2014
	Scheduling all department events, designing and managing all promotion, public relations, poster and program design, events calendar, designing and maintaining the website, organizing documents/materials. Teaching in private (1:1) and classroom (100+ students) settings: Music Theory, Music History, Music Composition.	
Teaching Assistant	Westminster College of the Arts (Princeton)	2010-2012
	Classroom and private teaching. Music Theory, Aural Skills, and Keyboard Techniques.	

ADDITIONAL EMPLOYMENT HISTORY

The Writing Center at MSU	<i>Consultant</i>	2014-2016
Presbyterian Church of Okemos	<i>Assistant director</i>	2013-2016
Dr. Marcie Ray	<i>Research Assistant</i>	2014-2015
Westminster Choir College Talbott Library	<i>Circulation, cataloguing, book repair</i>	2011-2012

EDUCATION

D.M.A.	Music Composition, Michigan State University (East Lansing)	2016
M.M.	Music Theory Pedagogy, Michigan State University (East Lansing)	2016
M.M.	Music Composition, Westminster College of the Arts (Princeton)	2012
B.Mus.	Music Composition & Theory, Central Michigan University (Mt. Pleasant)	2010

SKILLS & EXPERTISE

Software: Microsoft Office, Adobe Creative Suite, Google Workspace
 Web design (HTML 5, CSS, SquareSpace, Wix, Wordpress platforms)
 Graphic design including print materials, online publications, complex layouts, etc.
 Media production including recording and editing audio, video, and music
 Copywriting and editing including technical writing, academic, and general readership
 Social media analytics and best practices (Facebook, X, Instagram, Tumblr, etc.)
 Marketing and PR tools and best practices (e-newsletter and direct mail campaigns, targeted advertising, etc.)
 Understanding of outreach philosophies, strategies, and best practices
 Logistics & project/event planning
 Nonprofit budgeting, reporting, long term financial & strategic planning, best practices
 Hiring practices, search committees, etc.
 Survey methods, software, and best practices (SurveyMonkey, Google Forms, etc.)
 Interpersonal/communication skills & group leadership, meeting management, parliamentary procedure, etc.

RELEVANT PROGRAMS & PROJECTS

Upper Peninsula Poet Laureate Foundation 2020-present **Founding board member**

The Upper Peninsula Poet Laureate Foundation is a 501(c)(3) that promotes poetry and the spoken word and vets candidates for the role of U.P. Poet Laureate. I joined the board of directors at its inception and currently serve as co-chair of the Selection Committee, which oversees the application, interview, and final award of new Laureates.

Upper Peninsula Arts & Culture Alliance 2017-present **Founding executive board member**

The UP Arts & Culture Alliance formed as the result of a series of meetings with arts and culture and economic development leadership in the Upper Peninsula of Michigan. Arts Midwest was brought in for consultations and trainings. I now serve as board Treasurer and chair of the outreach committee. I am actively working on the creation and management of an artist database, website, outreach events, and working alongside teams conducting economic impact studies.

Straits Pride 2019-present **Founding executive board member**

Straits Pride is a local 501(c)(3) LGBTQ+ advocacy group representing the Straits of Mackinac region. Together with other community members, I founded the organization and oversaw its incorporation and initial fundraising totaling over \$50k. I now serve as board treasurer, webmaster, social media admin, and chair of the Events Committee.

Black Lives Matter (Mackinac Island) 2020 **Co-founder and organizer**

Together with community partners our group led weekly marches all Summer, and authored several pieces that were published in the local newspaper and online.

Mackinac Island Community Theatre 2017-2023 **Co-founder and music director**

Together with community partners: Mackinac Island Community Foundation and Mackinac Island Recreation Department, I led the initiative within Mackinac Arts Council to found a community theatre program that has successfully produced plays, musicals, and other productions each year since its inception.

Mackinac Island Performing Arts Series 2017-2023 **Director**

After several years of neglect, I led the initiative within Mackinac Arts Council to adopt management of a recital series on Mackinac Island, originally founded by local musicians and the Mackinac Island Community Foundation. After I started managing the program it grew from two to three concerts annually with a budget of \$1,500 to over ten concerts annually with a budget of over \$20k.

Crossing the Straits 2018-2021 **Creative co-founder, director**

In collaboration with the Bonifas Art Center in Escanaba, MI, and ArtPrize in Grand Rapids, I created a new statewide exhibition to encourage participation by Upper Peninsula artists in ArtPrize. The project received broad funding and support from businesses and media, growing into a standalone exhibit with its own online voting system and award structure including artist residencies, cash prizes, and spin-off solo shows.

Thoreau at Mackinac 2017 **Creative co-founder, director, editor**

A multi-disciplinary celebration of Thoreau's 200th birthday, commemorating his historic visit to Mackinac Island. I recruited artists and authors to present an exhibit, edited an anthology of original writings by local authors, commissioned a local composer to create a new composition, and carried out all aspects of the project.

"MI" Concert Series 2016 **Creative co-founder, participating composer**

Collaborative concert series created to commission new music from Michigan composers and perform in local community spaces throughout the greater Lansing and Detroit area. Funded in part by a grant from the Michigan State University Federal Credit Union.

Consuming Arts 2015-2016 **Creative co-founder, public relations manager, composer**

Collaborative concert series at the Michigan Institute for Contemporary Art, funded in part by a grant from the Michigan State University Federal Credit Union.

Creating Community and Change Through Music: #MidwestHungerIs 2014-2016 **Creative co-founder, public relations manager, stage manager, commissioning/hiring specialist**

Initiative to involve local authors, composers, and community choirs in creative writing, composition of new music, and performance of new music on the theme of hunger in the Midwest. Culminated in the publication of a book, and a final concert with twelve Lansing area community choirs performing new music by ten commissioned Michigan composers. Funded in part by the Michigan Council for Arts and Cultural Affairs and the College of Arts and Letters at Michigan State University. I was a co-founder of this initiative, and was responsible for managing all aspects of the project.

Imagine Flint 2015 **Coordinator, workshop facilitator, book/exhibit designer**

One week-long "PhotoVoice" project for elementary- to high school-aged youth in Flint aimed at teaching them to use photography to tell a story. I was responsible for leading workshops, helping manage group activities during the project, designing a book, designing and assembling a traveling exhibit, and securing venues for the exhibit.

Lansing Reach 2016 **Coordinator, book/exhibit designer**

Two month-long "PhotoVoice" project for middle- to high school-aged youth in Lansing aimed at teaching them to use photography to tell a story. I was responsible for managing group activities, designing a book, designing and assembling a traveling exhibit, securing venues for an exhibit.

Voicing Poetry 2014-2016 **Creative founder, director**

Collaboration between the College of Music at MSU and the Center For Poetry at the MSU Residential College in the Arts and Humanities. Paired local composers with area poets to create new multimedia artwork, songs, spoken word performances, and other collaborative projects involving music and poetry. *Voicing Poetry* culminated in two annual concerts of all new music. I was the original creator of this initiative and managed all aspects of the project.

Polygon 2014-2016 **Creative founder, director**

Collaborative multimedia project at the Eli and Edythe Broad Art Museum. This project involved an experimental music concert that annexed an existing exhibit, *Postscript: Writing After Conceptual Art*, that explored intersections of text and visual design. I was the composer and creative director, and worked closely with the museum curator.

Premieres of New Music 2014-2016 **Director**

Concert series of all new music by Michigan State University composers. I was responsible for all aspects of this project, including setting concert dates and venues, creating programs and posters, recruiting composers, promoting events, and publishing recordings.

SYMPOSIA & SERVICE

Upper Peninsula Poet Laureate Foundation Founding board member, currently serve as co-chair of Selection Committee	2020-present
Straits Pride Founding board member. Currently serve as board treasurer and chair of Events Committee.	2019-present
Upper Peninsula Arts & Culture Alliance Served as board secretary and treasurer. Founding board member. Currently serving as Administrative Director.	2017-present
Michigan Council for Arts & Cultural Affairs Grant Review Panels Served annually on review panels for Operational Support, Capital Improvement, and Minigrant programs.	2017-present
“Big Black Blotch” Selection Panel Served on the selection panel for a nationwide call for scores of new music for clarinet. The project emphasized work by emerging composers and composers from underserved communities.	2021
W. Francis Memorial Composition Competition, Conway Composers Guild Served as adjudicator.	2016
Search Committee for Assistant Professor of Music Media/Composition at MSU	2016
Artist Residency at Hendrix College, Conway, Arkansas Attended performances of my compositions. Served as guest artist lecturer for music appreciation and music theory courses and taught masterclasses with student composers.	2015
Midwest Regional Carillon Conference, Composer’s Forum Iowa State University. Conversation with composers and performers on writing for the carillon.	2015
Grant-Writing Committee for the Writing Center at MSU	2014-2016
Outreach Committee for the Writing Center at MSU	2014-2016
Assessment Committee for Lyman Briggs Writing Studio Program	2014
Oregon Bach Festival Composer Symposium Composers in this festival worked in collaboration with Craig Hella Johnson and Stephen Hartke to premiere new works for choir or chamber ensembles.	2013
American Choral Directors Association Michigan Conference Composer Sessions Composers invited to present at this conference shared their works at formal presentations and open exhibition.	2012
Vancouver International Song Institute Art Song Lab Composers in this festival worked with participating poets to write and premiere new art songs at UBC.	2011

PUBLICATIONS & MEDIA CREDITS

- “Give Us Back Our Serifs’: The Cultural Rhetoric of Rage Against the [New] Google Logo,” in *Type Matters: The Rhetoricity of Letterforms*, ed. C.S. Wyatt and Danielle Nicole DeVoss (2016).
- “Voicing Poetry,” in *Echo: A Music Centered Journal*. Los Angeles: UCLA, March, 2015.
- I Felt Like Being Frivolous With the Stars: Fanfare for Organ*. Webster: Zimbel Press, 2014.
- What It Means to Fall: New Poems*. Monument: Snowfall Press, 2014.
- Asteroids: Collected Poems*. Monument: Snowfall Press, 2013.
- Winter Solstice* (for trombone solo, accompanied). Lynchburg: Wateron Brass Music, 2011.
- The 411* (2008). JA Productions. Directed/produced by Christopher Currier & Paula King.
Main title music composition, rendering, mixing.
- The Australia Project* (2008). Directed by Glenn Bronson. Aired on Moore Hall Television. 5 Episodes.
All incidental music composition, rendering, mixing.
- Campus* (2009). Directed by Stuart Cram. Aired on Moore Hall Television. 5 Episodes.
Main title and all incidental music composition, rendering, mixing.

REFERENCES

Sue Roll
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Board Chair, Upper Peninsula Arts & Culture Alliance

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